

# Youth Empowerment Performance Project



## Board of Directors Member Job Description

**Job Title:** Board of Directors Member

**Stipend:** Not a stipend position

**Location Base:** 3338 N. Broadway St., Chicago, IL 60657

**Reporting To:** Board of Directors Co-Chairs

**Election and Term:** Elected by the Board of Directors for a minimum of 2 years term

### YEPP's Mission

Youth Empowerment Performance Project (YEPP) strives to create a brave environment for lesbian, gay, bisexual, transgender, queer and intersex (LGBTQI+) youth experiencing homelessness to explore their history, investigate new ways to address their struggles and celebrate their strengths through self development, leadership development and community development programming that incorporate art-expression forms.

YEPP uses harm reduction, social justice, transformative and restorative justice, trauma-informed, and education for liberation (Theatre of the Oppressed and popular education) frameworks to contain and guide the work. As part of the work, we provide resource advocacy around areas such as housing, employment, educational, legal and health services, transportation, food, and many others.

### General Description

The Board of Directors Members are legally responsible to oversee the organization and ensure it serves the best interests of its shareholders. Board Members assist the organization to set its goals and objectives, support and supervise the Executive and Artistic Director in performing their duties and responsibilities, and ensure that the organization has adequate resources to achieve effective operations.

### **Primary Tasks and Responsibilities:**

1. Participating in a minimum of four (4) out of six (6) Board Meetings that happened on a yearly basis (66% attendance rate).
2. Staying informed about Board activities, including reviewing all Board meeting minutes and documents, and participating in votes.
3. Staying in reasonable communication with the Board and responding to emails and/or phone calls by a given deadline.
4. Complete tasks assigned in a timely manner and deadlines discussed.
5. Joining at least one (1) committee and supporting the advancement of the committee goals.
6. Contributing and/or securing annual contributions of \$1,000 give/get.
7. Activate personal networks to relevant Board activities, including but not limited to: fundraisers, board vacancies, major performances, and any other matters which may become relevant to Board activities.
8. Serving as a representative for the Board and the organization as needed.
9. Work in conjunction with other organization's stakeholders on activities related to the organization's short and long term strategic vision and planning.
10. Attend annual Board retreat and other professional development opportunities necessary to perform tasks and responsibilities at the organization.
11. Participate in restorative justice meetings as necessary to brainstorm, make decisions, and provide necessary resources.
12. Perform other responsibilities as requested by the Board Chair and/or the Board

### **Preferred Skills/Qualifications**

1. Experience working with youth, people of color/indigenous people, queer, trans, non-binary and/or gender non-conforming people.
2. Experience and/or aptitude working under organization's values and frameworks, including: harm reduction, trauma-informed practices, transformative/restorative justice, social/racial/economic justice.
3. Proficient in Microsoft Office computer applications: Word, Outlook and Excel

4. Deal constructively with conflict, collaborate and compromise, separate personal desires/goals and what might be best for the organization
5. Build positive relationships while setting and respecting healthy boundaries
6. Accept constructive criticism and desire to learn

**Additional Requirements:**

All staff are expected to consistently act within the values and frameworks central to YEPP, and in keeping with the mission of YEPP. Staff must have an overall commitment to serving the participants of YEPP, and to contributing to a positive, respectful and accepting environment at YEPP.

**Next Steps:**

Following the completion of this [Application Form](#), your application will be assessed. If your application gets selected, a staff member will reach out in order to schedule an interview. If you have any questions, don't hesitate to contact us at [info@WeSayYEPP.com](mailto:info@WeSayYEPP.com).